

POST FALLS HIGHWAY DISTRICT  
JANUARY 2022 MINUTES

Regular Meeting – January 5, 2022, 6:00 pm, E. 5629 Seltice Way  
Meeting canceled.

Regular Meeting – January 19, 2022, 6:00 pm, E. 5629 Seltice Way Chairman Tyler called the meeting to order at 6:00 P.M. Present were Commissioners Jeff Tyler, David Russell, and Lynn Humphreys; Director Michael Lenz, District Clerk Shirley Walson; Administrative Assistant Shannon Schranck, Attorney Susan Weeks, Public Speaker Luke Stavros President of Ground Force and Ruen Yeager Engineer Laura Winter. Joining by GoogleMeet was Angela Comstock. Commissioner Russell led in the Pledge of Allegiance.

CONFLICTS OR CHANGES

No conflicts cited. Commission Russell **moved** to removed item 8c per Director's request. Commissioner Humphreys seconded. **Motion carried** unanimously. [1/19/2022 Board Mtg]

APPROVAL OF AGENDA

Commissioner Humphreys moved to approve the agenda as presented with the change noted that item 8c, equipment purchase be removed. Commission Russell seconded. **Motion carried** unanimously. [1/19/2022 Board Mtg]

CONSENT AGENDA

Items on Consent Agenda are December 2021 Minutes; Vouchers to Date; Coyote Canyon Mylars; Eberle Estates Mylars; Cross Estates Mylars; Client Coverage Acknowledgement, Gallagher for Regence/Blue Shield; Review Letter for Walkinshaw Phase2; December 2021 Treasurer's Report; Beck Rd payment to LHTACT in the amount of \$6,914.65 (KN19288) Commissioner Humphreys **moved** to approve the Consent Agenda as presented. Commissioner Russell seconded. **Motion carried** unanimously. [1/19/2022 Board Mtg]

PUBLIC COMMENTS

No requests were made.

OLD BUSINESS

No Old Business

CURRENT BUSINESS

Luke Stavros, President of Ground Force- Discuss Lease

Mr. Stavros had two main things to discuss. 1) Ground Force wants a push to do something different with City Link and the requirement of Ground Force to pay for the power and lighting on the property for City Link's use. Luke is wanting clarification as to why Ground Force is responsible to pay that. 2) Ground force would like to talk about purchasing the two properties. Chairman Tyler informed Luke the Board discussing negotiations in Executive Session therefore the Board can't give Luke an answer in this meeting. Chairman Tyler listed reasons for trade off. Also discussed was history of the lease and expansion of Ground Force. Commissioner Humphreys **moved** to take the matter under advisement and discuss in executive session. Commissioner Russell seconded. **Motion carried** unanimously. [1/19/2022 Board Mtg]

State/Local Agreement Prairie Ave; Meyer Rd to SH41 (KN23028)

ITD's State/Local agreement was presented to the board. Director Lenz informed the Board this agreement and check for \$16,000.00 is for the start of the design process. Commissioner Humphreys moved to authorize Chairman Tyler to sign the appropriate documents and the check for the Prairie; Meyer to SH 41 to get design moving ahead.

### Equipment

This item was removed.

### Ridge at Hauser Review Letter

Engineer Laura Winter discussed a few matters with the concerns that aren't up to Highway District Standards; Ballast Depth, Radius on approaches, curb and gutter section, culverts, and a mountainous terrain variance. Director Lenz pointed out that Kathleen Avenue must be built to Highway District Standards. Commissioner Humphreys **moved** to approve the letter be signed by the Director of Highways and sent to the City of Hauser and Mike Curry. Commissioner Russell seconded. **Motion carried** unanimously. *[1/19/2022 Board Mtg]*

### Road Mileage Report

Director Lenz explained the annual Road Mileage Report and the additional miles is from transferring the City of Hauser to our Road report and system. Commissioner Humphreys **moved** to authorize Chairman Tyler to sign the annual road report. Commissioner Russell seconded. **Motion carried** unanimously. *[1/19/2022 Board Mtg]*

### CORRESPONDENCE

No correspondence.

### LEGAL

Ms. Weeks reports all items to be discussed in Executive Session. *[1/19/2022 Board Mtg]*

### ENGINEERING

Ms. Winters reports that the Sisters for Saint Dominic is requesting we transfer the property from Riverview Construction to them as it was part of the original agreement. Prairie; SH41 to Meyer Rd can be considered for a critical freight route. Beck Rd reconstruct is ready to be submitted by the engineers, just waiting on other agencies. *[1/19/2022 Board Mtg]*

### DIRECTOR

#### District updates

Boneyard is getting lighting upgrades; Beck Rd has a bunch of pot holes; The District put load limits on the prairie; MS4 solicitation for consultant permit. *[1/19/2022 Board Mtg]*

#### Crew updates

Crew is hauling sand from other pits to the restock the boneyard; crew is patching potholes as fast as possible; grader is out cutting ice floors. We have completed North of SH 53, now moving South of the river; crew is out replacing signs and sign poles damaged from the last storm; shop is working on equipment. *[1/19/2022 Board Mtg]*

### OFFICE

#### Treasurer Access

District Clerk Shirley Walson is requesting Treasurer Beth Rheinschmidt have access to: LGIP ICCU, WTB, Drug Testing point of contact and personnel files. Board was unable to move on a motion due to the item not being noted as an action item. *[1/19/2022 Board Mtg]*

#### AG Annual Seminar

District Clerk Shirley Walson went over some of the information received from the Public Meeting seminar present by the Attorney General's Office. *[1/19/2022 Board Mtg]*

### COMMISSIONERS

Commissioner Russell had questions on when load limits will hit south of the river. Director Lenz explained it all depends on weather. *[1/19/2022 Board Mtg]*

Chairman Tyler would like to see signs out at the District Office stating we are having a public meeting. Chairman Tyler will be in Boise for the Day at the Capital Meeting. Chairman Tyler went to the KMPO meeting and voted against the expense to fund the search for a future site City Link's storage and maintenance shop and also stated his support to see Poleline Rd punched through from Huetter to Atlas. [1/19/2022 Board Mtg]

**EXECUTIVE SESSION**

Commissioner Humphreys **moved** to enter into Executive Session at 7:00 pm pursuant to the provisions of Idaho Code 74-206, Subsection Subsection 1(a), (e), and (f), an executive session is being requested for the purpose to discuss personnel matters; to consider preliminary negotiations involving matters of trade; and to communicate with legal counsel for the public agency to discuss the legal ramifications for pending litigation, and a roll call vote is requested. Commissioner Russell seconded. **Motion carried** unanimously. Roll call vote: Commissioner Humphreys: aye; Chairman Tyler: aye; Commissioner Russell: aye. **Motion carried** unanimously.

The Board entered back into general session at 8:30 pm. Motions resulting from Executive Session follow.

**ACTION ITEMS RESULTING FROM EXECUTIVE SESSION**

Commissioner Russell **moved** to authorize Director Lenz to negotiate lease as discussed in executive session. Commissioner Humphreys seconded. **Motion carried** unanimously. [1/19/2022 Board Mtg]

Commissioner Russell **moved** to authorize staff to forward agreement to Viking Construction as presented in executive session. Commissioner Humphreys seconded. **Motion carried** unanimously. [1/19/2022 Board Mtg]

Commissioner Russell **moved** to authorize staff to forward agreement to Beckenhauer Properties as presented in executive session. Commissioner Humphreys seconded. **Motion carried** unanimously. [1/19/2022 Board Mtg]

Commissioner Russell **moved** to authorize Director Lenz to proceed with personnel matters as discussed in executive session. Commissioner Humphreys seconded. **Motion carried** unanimously. [1/19/2022 Board Mtg]

**ADJOURNMENT**

With no further business, the meeting was adjourned at 8:35pm.

**JANUARY VOUCHERS:**

	<b><u>Num</u></b>	<b><u>Name</u></b>	<b><u>Amount</u></b>
Jan 22			\$
	45140	BETH L RHEINSCHMIDT	1,782.09
			\$
	45141	BRIAN D CRUMB	3,187.37
			\$
	45142	DANIEL G PETERSON	2,686.86
			\$
	45143	DARREL L HUMPHREYS	640.04
			\$
	45144	DARREL STEVENS	2,682.79

45145	DAVID RUSSELL	\$	501.52
45146	EDWARD F. MAEL	\$	2,946.78
45147	ERIC PRESTEGAARD	\$	1,975.64
45148	JAMES B WINES	\$	3,507.95
45149	JEFFREY TYLER	\$	677.04
45150	JONIE ANDERSON	\$	1,401.19
45151	LARRY P HOWELL, JR	\$	1,960.35
45152	LESLIE R LIKES	\$	2,204.34
45153	MARK F ROBERTS	\$	5,871.50
45154	MICHAEL C LENZ	\$	2,732.21
45155	MICHAEL J KETCHUM	\$	2,838.47
45156	RANDY L NEAL	\$	3,329.70
45157	VOIDED - Replaced by #45163	\$	-
45158	SHIRLEY J. WALSON	\$	1,791.45
45159	TAYLOR WOOD	\$	2,125.55
45160	TRAVIS A HALL	\$	2,267.05
45161	TRAVIS S MITLEY	\$	3,389.31
45162	TUEKOTA TATE-VANDEVER	\$	2,382.72
45163	SHANNON M SCHRANCK	\$	1,491.99
45164	NEW YORK LIFE	\$	10.00
45165	NEW YORK LIFE	\$	10.00
45166	CREDIT UNION	\$	775.00
45167	765TECH INC	\$	577.00
45168	ABOVE AND BEYOND JANITORIAL INC	\$	500.00
45169	ACE HARDWARE	\$	121.84
45170	ADD ELECTRONICS	\$	283.56
45171	ADVANCED COMPRESSOR & HOSE, INC.	\$	400.69
45172	AG ENTERPRISE SUPPLY INC	\$	966.42
45173	ALSCO	\$	539.01
45174	AMERICAN ON-SITE SERVICES	\$	123.20
45175	AVISTA UTILITIES - WWP	\$	3,322.58
45176	BADGER BUILDING CENTER	\$	171.00
45177	BLUEJAY INDUSTRIAL INC	\$	345.89
45178	COLEMAN OIL COMPANY	\$	2,426.65
45179	COUNTRY CLEANERS	\$	277.50

45180	COUNTRY LOCK & KEY INC.	\$ 9.96
45181	CULLIGAN	\$ 13.90
45182	DELTA DENTAL	\$ 1,598.93
45183	ELJAY OIL COMPANY, INC.	\$ 551.30
45184	EVERGREEN ELECTRIC	\$ 3,372.92
45185	FASTENAL	\$ 5.19
45186	GMCO CORPORATION	\$ 109,334.21
45187	GORDON TRUCK CENTERS, INC	\$ 2,325.49
45188	H & E EQUIPMENT SERVICES, LLC	\$ 2,906.72
45189	H & H EXPRESS	\$ 12.30
45190	IDAHO MINING APPAREL & SUPPLY INC	\$ 2,413.81
45191	INTERMOUNTAIN SIGN & SAFETY	\$ 945.00
45192	ITD-BOISE	\$ 16,000.00
45193	JAMES, VERNON & WEEKS, P.A.	\$ 4,269.50
45194	JMT PETROLEUM	\$ 14,690.38
45195	KEC	\$ 767.80
45196	KOOTENAI COUNTY SOLID WASTE	\$ 176.40
45197	KXLY	\$ 335.00
45198	LES SCHWAB	\$ 1,771.12
45199	MICHAEL LENZ	\$ 135.00
45200	MIKE WHITE FORD OF CDA	\$ 98.53
45201	MOTION AUTO SUPPLY	\$ 123.02
45202	NAPA	\$ 1,292.35
45203	NCPERS	\$ 352.00
45204	NORTHSTAR CLEAN CONCEPTS	\$ 107.00
45205	NOVUS GLASS	\$ 49.95
45206	PAPE MACHINERY	\$ 113.17
45207	RAGAN EQUIPMENT COMPANY	\$ 993.98
45208	ROBIDEAUX	\$ 154.50
45209	RUSH DELIVERY	\$ 27.00
45210	SIX ROBBLEES	\$ 207.38
45211	SOLID ROCK GATE SUPPLY INC.	\$ 54.02
45212	SPECTRUM BUSINESS	\$ 129.99
45213	SPOKANE HOUSE OF HOSE	\$ 33.40
45214	SPRAY CENTER	\$ 146.08

45215	TITAN TRUCK EQUIPMENT	\$ 394.94
45216	UTILITY TRAILER SALES OF BOISE	\$ 2,253.19
45217	VERIZON WIRELESS	\$ 275.21
45218	VSP dba VISION SERVICE PLAN	\$ 289.53
45219	WESTERN STATES EQUIPMENT - CAT	\$ 6,571.41
45220	ZIPLY FIBER	\$ 281.68
45221	JADE ENTERPRISES LLC	\$ 553.33
45222	RUEN-YEAGER & ASSOC, INC	\$ 6,914.65
45223	ADD ELECTRONICS	\$ 46.16
45224	ADVANCED PEST CONTROL	\$ 50.00
45225	AMERICAN MOBILE DRUG TESTING	\$ 245.00
45226	AMERICAN ON-SITE SERVICES	\$ 195.20
45227	CANNON HILL INDUSTRIES	\$ 1,438.00
45228	CDA GARBAGE	\$ 161.75
45229	CDA METALS	\$ 378.03
45230	CDA PRESS	\$ 478.04
45231	CITY OF POST FALLS.	\$ 213.75
45232	COUNTRY LOCK & KEY INC.	\$ 4.95
45233	GMCO CORPORATION	\$ 43,177.91
45234	H & H INC DOCUMENT MANAGEMENT SOLUTIONS	\$ 218.76
45235	HRA VEBA TRUST	\$ 3,450.00
45236	KEC	\$ 789.03
45237	NOVUS GLASS	\$ 49.95
45238	OMCO	\$ 193.30
45239	PETTY CASH REIMBURSEMENT	\$ 48.89
45240	REGENCE BLUE SHIELD	\$ 19,345.76
45241	RUEN-YEAGER & ASSOC, INC	\$ 6,066.89
45242	TECHNICHEM	\$ 178.01
45243	WTB - CREDIT CARD DIV.	\$ 1,338.66
45244	BETH L RHEINSCHMIDT	\$ 1,484.76
45245	BRIAN D CRUMB	\$ 2,028.82
45246	DANIEL G PETERSON	\$ 1,766.26
45247	DARREL STEVENS	\$ 1,762.74
45248	EDWARD F. MAEL	\$ 1,664.29
45249	ERIC PRESTEGAARD	\$ 1,804.28

		\$
45250	JAMES B WINES	2,272.85
		\$
45251	JASON B COFFMAN	1,955.20
		\$
45252	JONIE ANDERSON	1,149.51
		\$
45253	LARRY P HOWELL, JR	1,300.16
		\$
45254	LESLIE R LIKES	2,000.75
		\$
45255	MICHAEL C LENZ	2,755.43
		\$
45256	MICHAEL J KETCHUM	1,881.75
		\$
45257	RANDY L NEAL	1,947.96
		\$
45258	SHANNON M SCHRANCK	1,241.50
		\$
45259	SHIRLEY J. WALSON	1,791.45
		\$
45260	TAYLOR WOOD	1,656.41
		\$
45261	TRAVIS A HALL	1,785.04
		\$
45262	TRAVIS S MITLEY	2,742.03
		\$
45263	TUEKOTA TATE-VANDEVER	1,838.08
		\$
45264	AFLAC	355.22
		\$
45265	CREDIT UNION	725.00
		\$
ACH	PUBLIC EMPLOYEES RETIREMENT SYSTEM	17,742.76
		\$
ACH	WASHINGTON TRUST BANK	21,973.60
		\$
ACH	PUBLIC EMPLOYEES RETIREMENT SYSTEM	12,526.11
		\$
ACH	WASHINGTON TRUST BANK	12,631.46
		\$
ACH	STATE TAX COMMISSION	5,091.00
		<hr/>
		\$
		<b>434,217.95</b>
		<hr/> <hr/>

Jan  
22

APPROVED \_\_\_\_\_

ATTEST \_\_\_\_\_

DATE \_\_\_\_\_

# APPROVED FEBRUARY 2, 2022

Submitted by:  
Shirley Walson, District Clerk